Board minutes for the first auditor appointment

[COMPANY_LEGAL_NAME]

Registration number [REGISTRATION_NUMBER]

Registered office [REGISTERED_OFFICE]

Meeting number [MEETING_NUMBER]

Date _____ Time _____ Place [MEETING_PLACE]

Chair [CHAIR_NAME]

Directors actually present [DIRECTOR_NAMES]

Directors absent [ABSENT_NAMES]

Other attendees and capacity [OTHER_ATTENDEES]

Notice and authority

[ACTUAL_NOTICE_DETAILS_AND_APPLICABLE_ARTICLES_CLAUSES]

Quorum and eligibility to participate

[ACTUAL_QUORUM_AND_INTEREST_DISCLOSURES]

Agenda

Appointment of the company's first statutory auditor and remuneration

Documents considered

[EVIDENCE_FIRST_AGM_NOT_YET_HELD]

[PROPOSED_AUDITOR_LICENCE_DETAILS]

[PRIOR_SECTION_112_2_INFORMATION_DATE]

[OTHER_RELEVANT_DOCUMENTS]

Decision

Having considered the documents above and confirmed that the first annual general meeting has not yet been held, the board appoints [AUDITOR_NAME_AND_ADDRESS], holding [LICENCE_DETAILS], as the company's statutory auditor under the proviso to section 111(1) of the Companies Act, 2063, with effect from the actual appointment made at this meeting until the next annual general meeting under section 111(2). The financial statements to be audited cover [FINANCIAL_PERIOD].

The remuneration is fixed at [REMUNERATION_AND_TAX_TREATMENT] under section 118. [AUTHORISED_PERSON_AND_CAPACITY] is authorised to communicate the appointment and agreed terms, and send the auditor's name to the Office of the Company Registrar within fifteen days of appointment under section 111(1), retaining the submission evidence.

Actual voting result and dissent

[VOTES_FOR_AGAINST_ABSTENTIONS_AND_ANY_RECORDED_DISSENT]

Closing time _____

Signatures of directors signing the meeting minutes

[DIRECTOR_SIGNATURE_AREAS]

_____ _____

_____ _____

Date signed _____