Public company AGM notice and agenda

[[COMPANY_NAME]]

Registration number [[REGISTRATION_NUMBER]]

Registered office [[REGISTERED_OFFICE]]

AGM [[AGM_NUMBER]] | Notice issued [[NOTICE_DATE]]

Shareholders are notified that the annual general meeting for [[FINANCIAL_PERIOD]] will be held on [[AGM_DATE]] at [[AGM_TIME]], at [[AGM_PLACE]].

Agenda and proposals

[[AGM_AGENDA]]

Documents available for inspection and copies: [[DOCUMENT_ACCESS]]

Proxy or corporate representation, where permitted: [[PROXY_INSTRUCTIONS]]

Enclosures actually supplied: [[ATTACHMENT_SCHEDULE]]

Issued by authority of [[NOTICE_ISSUER]]
Signature _____
Actual issue date _____